

MET International 2013- 2014 Application Form Academic Advisor and Registration Form

Name: _____

LAST
SECOND LAST NAME
FIRST
MIDDLE

Applying To: MET International Undergraduate Partnership Semester

Semester: Fall Spring **Year:** _____

Advisor Information:

Name of Home Institution	
Location	
Academic Advisor Name	
Title	
Email Address	

Course Selection: Select MET classes up to the 599 level

MET International students must take a minimum of 12 credits (3 courses per semester). A standard course load is 16 credits (4 courses).

College	Course Number	Section	Course Title
MET			
MET			
MET			
MET			
MET			

Alternate Classes:

College	Course Number	Section	Course Title
MET			
MET			

Optional Physical Education Classes (up to 2 credits):

College	Course Number	Section	Course Title
PDP			
PDP			

By signing, I (the Academic Advisor) confirm the following:

- The student is in good standing at the institution mentioned above.
- The student has reviewed his/ her course selections with the appropriate instructors to verify that the student has the necessary academic background to manage the course selection.
- The student has completed any prerequisites that are listed in the course description.

Signature of Academic Advisor: _____

Date: _____



MET International 2013- 2014 Application Form

Academic Advisor and Registration Form

Course Selection Instructions

These instructions will help you complete the **Academic Advisor and Registration Form**. This form will be used to register you to your classes and requires the signature of your academic advisor to approve your course selection.

First, find a class that interests you on the BU Student Link. Make sure the class is not already full.

- View the [University Class Schedule](#)
- Choose a semester in the first dropdown and for the college section, select “MET,” then click “Go”
- Undergraduate MET International students can take courses numbered up to 599 with sections A1, A2, B1, B2, BG, C1, C2, D1, D2, and EL
- Take careful note of the column titled “Open Seats.” If this number is 0, the class is full. You can choose to wait and see if a space opens up, or choose a different class.
- **IMPORTANT:** If you request registration in a class that has no seats available, you will not be registered for this class.

If a class has seats available, record the department code, course number, and section on the Academic Advisor and Registration Form.

- **IMPORTANT:** Be sure to mark the correct section number on your registration form. A class that is offered multiple times has a section number to distinguish it.
- Your completed selection should NOT have conflicting times. For example, you cannot choose two classes that are both held on Monday from 6:00 to 9:00 PM.

MET MG 302 Introduction to American Management is not on the Class Schedule but can be selected by MET International students. MET SO 501 Leadership Through Service is a special topics class with a Community Service component also available to MET International students. More information on those two classes can be provided upon request.

Alternate Classes

Use this space to enter your secondary choices. You will be registered to these courses in the event that one of your first choices is full or there is a schedule conflict.

Optional Physical Education Classes

As part of your tuition, you are eligible to enroll in up to 2 credits of classes at BU’s Fitness and Recreation Center. You may only select PE credit classes. Course offerings can be viewed on the BU Student Link using the above instructions, but substituting “PDP” for college.

Please note that taking a PDP class is like taking any other class: attendance is mandatory and you will be assigned a pass or fail grade that will appear on your transcript. If you miss more than three classes, you will fail the course. If you enroll now and decide later you do not like the class or do not have time to commit to it, you will have approximately one month after the semester has begun to drop the class (be sure to pay attention to posted Add/Drop deadlines).

